**Application for Graduation**

It’s recommended that students apply for graduation online via PAWS. Access is located in **Self Service> Student Center> Drop down box**.This form should only be used if access to the current semester of graduation is no longer available in PAWS.The application for graduation must be submitted according to the chart below. Commencement information will be mailed during your final semester if you apply for graduation.

|  |  |  |  |
| --- | --- | --- | --- |
| To receive diploma in: | May | August | December |
| Submit application by: | January | May | September |

Name (exactly as it is to appear on the diploma) - please print

Student ID Number Telephone Number

Local Street Address

City State Zip

Home address (if different from above for mailing of diploma)

Name of Degree Program Check here if a student in Hagerstown or off campus

Area of Concentration (for Master of Education only)

Name and address of employer if you wish for a copy of the graduation letter to be sent when require- ments are completed:

Expected Graduation Semester (check one): Fall Spring Summer \_\_\_\_\_\_\_\_\_Year