

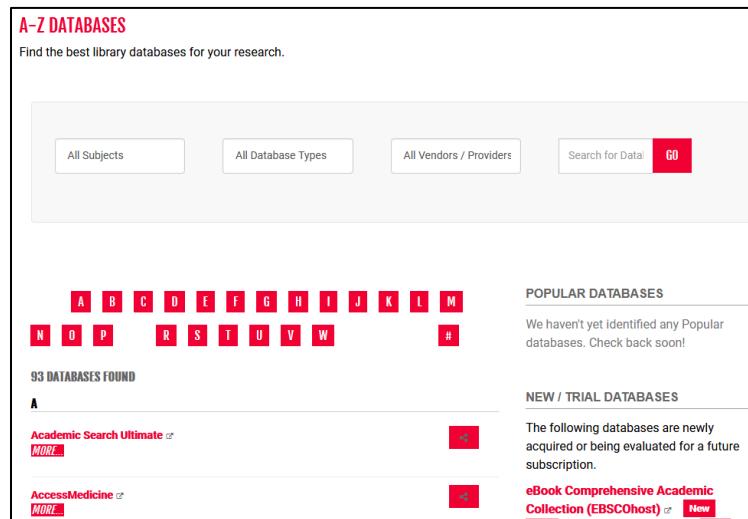
Lewis J. Ort Library

Signing Up for the *New York Times*/NYTimes.com Access

Frostburg State University provides access to NYTimes.com for all students, faculty, and staff. In order to gain access, you must create an account. Once your account is activated, you can access the New York Times on any internet connected device. This handout will walk you through the process of creating an account.

Once you have created an account through the following process, you can download the NY Times app from the Apple Store or the Google Play Store and log in with your e-mail/password to have access on your smartphones/tablets.

- Go to the following URL: <http://libguides.frostburg.edu/az.php>
- You will see the following screen:



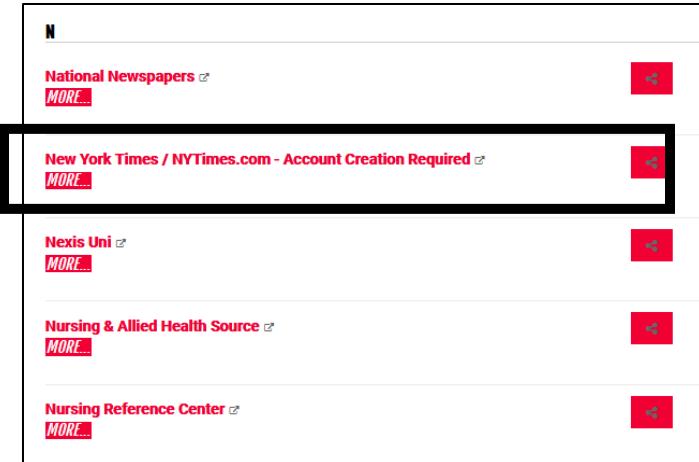
The screenshot shows the 'A-Z DATABASES' page. At the top, there are search filters for 'All Subjects', 'All Database Types', 'All Vendors / Providers', and a search bar with a 'GO' button. Below the filters is a grid of letters from A to M, with N, O, P, R, S, T, U, V, W, and a '#' symbol. A red box highlights the letter 'N'. To the right, there's a section titled 'POPULAR DATABASES' with a note: 'We haven't yet identified any Popular databases. Check back soon!' Below that is a 'NEW / TRIAL DATABASES' section with a note: 'The following databases are newly acquired or being evaluated for a future subscription.' It lists 'Academic Search Ultimate' (with a 'New' badge), 'AccessMedicine' (with a 'New' badge), and 'eBook Comprehensive Academic Collection (EBSCOhost)' (with a 'New' badge).

- Select the letter N



The screenshot shows the same 'A-Z DATABASES' page as above, but the letter 'N' is now highlighted with a black border and a red background. The other letters and symbols are in their original grey color.

- This will bring you to the databases that begin with the letter N.



- Now select the link that says New York Times/NYTimes.com – Account Creation Required
- If you are on-campus, you will be taken the screen below to continue to create your account.
- If you are off-campus, you will be prompted to log in with the barcode number on your FSU ID card and last name. ([Click here for more information on finding your barcode number](#)).
 - If you are off-campus, after you authenticate with your barcode number and last name, you will then be able to continue to create your account as if you were on-campus.

Directions to Sign Up for Account After Authenticating Off-Campus or if On-Campus

- You will now see the following screen:

If you have never had a NYTimes.com account with your Frostburg e-mail address, select Create Account.

The New York Times | NYTimes.com Pass

Welcome to The New York Times

Your organization has provided you with an NYTimes.com Pass, which gives you complimentary access to NYTimes.com and NYT apps.*

To claim your pass, start by creating a free NYTimes.com account.

Create Account

Already have an account? [Log in here](#)

* Does not include e-reader editions, Premium Crosswords or The New York Times Crosswords apps. NYTimes apps are not supported on all devices. Access to archived articles within the date range 1923-1980 is limited. You must have a valid email address from a participating organization. Other restrictions may apply.

[NYTimes.com Pass Troubleshooting Guide](#)

Need help? [Email Customer Care](#)

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Help | Feedback

If you have previously created a NYTimes.com account with your Frostburg e-mail address, please click Log in Here to activate your access through FSU.

- If you have **never** had a NYTimes.com account using your @frostburg.edu e-mail address, you want to create a new account.
 - Once you select Create Account, you will see the following screen:

The New York Times

Create Your Account

Already have an account? [Log in »](#)

Email Address

Create Password Show password

What type of user are you?

Student

Faculty/Staff/Administrator

Other/Non-Academic

Graduation Year

Alternate Email Address [?](#)

You agree to receive occasional updates and special offers for The New York Times's products and services. You may opt out or contact us anytime.

By creating an account, you agree to the [Terms of Service](#) and acknowledge our [Privacy Policy](#).

Sign Up

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- Enter your FSU e-mail address. (Must end in @frostburg.edu in order to get access through this program.)
- Create a password.
- Select the appropriate user type.
 - If you are a student, you will need to select your graduation year.
- Once the form is completed, select the Sign Up button.
- The next screen will tell you that you have access to the NYTimes.com for 1 year (it will provide the date when the access ends).
- Select to go to the NYTimes.com website.
- If you have had a previous NYTimes.com account using your @frostburg.edu e-mail address, click on the Log in Here link.
 - Once you select Log In, you will see the following screen:

The New York Times

Log In

Don't have an account? [Create one »](#)

Username or Email Address

Password Show password

What type of user are you?

Student

Faculty/Staff/Administrator

Other/Non-Academic

Graduation Year

Alternate Email Address [?](#)

Remember me [Forgot your password?](#)

Log In

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[Help](#) [Feedback](#)

- Enter your FSU e-mail address, which you had previously used to sign up for a NYTimes.com account. (Must end in @frostburg.edu)

- Enter the password you used for your NYTimes.com account.
 - If you have forgotten your password, select the Forgot your Password link and reset your password.
- Select the appropriate user type.
 - If you are a student, you will need to select your graduation year.
- Once the form is completed, select the Log In button.
- The next screen will tell you that you have access to the NYTimes.com for 1 year (it will provide the date when the access ends).
- Select to go to the NYTimes.com website.

For additional assistance:

- Stop by the Library Services Main Desk on the 3rd floor
- Call 301-687-4395
- E-mail libref@frostburg.edu